Advocacy for arts research deposit

Please note that once you have clicked on the CONTINUE button at the bottom, you cannot return to edit your answers.

About the survey

This survey is aimed at staff involved in advocacy to increase research deposit in specialist creative arts institutions and in visual and creative arts departments within multidisciplinary institutions. The results will feed into the Kultivate project, and in particular to an advocacy toolkit for repository managers: http://www.vads.ac.uk/kultur2group/projects/kultivate/index.html

There is only one page. Please note that once you have clicked on the CONTINUE button at the bottom, you cannot return to edit your answers.

Any data received will be treated as anonymous and held confidentially. Further details are available on request, see the end of the survey for details.

About your role and your institution

1. Please describe your current role:
   (select all that apply)
   - IT/technical staff or developer
   - librarian, subject/faculty
   - librarian, other
   - project staff
   - repository staff
   - research office staff
   - researcher
   - Other (please specify):

2. Please tell us about your institution or organisation:
   - I work in a specialist creative arts institution
     - I work in a multidisciplinary institution with creative arts
   - Other (please specify):

3. How many students are there at your institution? (approximate number or 'unsure')
4. Please tell us about the repository software used:
   - a. Kulturised EPrints
   - b. DSpace
   - c. EPrints
   - Other *(please specify)*:

   What version of the software is in use? *(Optional)*

5. When did your repository first take deposit of arts research?
   - In the last 3 months
   - In the last 6 months
   - 1 year ago
   - 18 months ago
   - 2 years or longer ago
   - We are planning to take receipt of arts research in the future
   - Other *(please specify)*:

6. How many items of arts research do you currently have in your repository?

7. Please tell us about the staff who manage or administer the repository, in terms of staff time measured as Full Time Equivalent (FTEs).
   *(select all that apply)*
   - a. Less than 0.5 FTE
   - b. 0.5 FTE
   - c. 1 FTE
   - d. 2 FTE
   - e. 3-4 FTE
   - f. 5 FTE or more
   - Other *(please specify)*:
### About policies on deposit

**8. Does your institution have a mandate for deposit of arts research?**

- [ ] Yes  
- [ ] No  
- [ ] Unsure

**9. How is arts research validated in the repository?**

- [ ] Arts research is deposited but not made public until it has been validated for research criteria.
- [ ] Only peer-reviewed material is accepted for deposit.
- [ ] Arts research is deposited and made public immediately.
- [ ] Other *(please specify)*:

**10. Who validates the material deposited in terms of research criteria?** *(select all that apply)*

- [ ] research office staff
- [ ] senior management in department/school/faculty e.g. Deans
- [ ] other department/school/faculty staff
- [ ] repository staff
- [ ] only peer-reviewed material is accepted for deposit
- [ ] Other *(please specify)*:

### About methods of deposit

**11. What methods of deposit do you currently support?** *(select all that apply)*

- [ ] a. mediated or proxy deposit
- [ ] b. deposit of RAE 2008 material by proxy
- [ ] c. self deposit by researcher
- [ ] d. soft deposit e.g. desktop uploading tool

Other *(please specify)*:

**12. What method/s of deposit are you aiming to achieve in the future?**
12. What method/s of deposit are you aiming to achieve in the future? (select all that apply)
   - a. mediated or proxy deposit
   - b. deposit of RAE 2008 material by proxy
   - c. self deposit by researcher
   - d. soft deposit e.g. desktop uploading tool
   - e. we are happy with the current process for deposit
   - Other (please specify):

Please tell us why other methods of deposit are preferred: (Optional)

13. Do you currently have an advocacy policy or strategy?
   - Yes
   - No
   - In progress
   - Unsure

14. Please indicate all groups undertaking advocacy work relating to the repository and the deposit of arts research: (select all that apply)
   - department or faculty staff
   - HR department
   - IT department
   - library staff, subject/faculty
   - library staff, other
   - marketing department
   - press office
   - repository staff
   - research office staff
   - researchers
   - senior management, researchers e.g. Deans
   - senior management, other
   - Other (please specify):

Please comment on progress made: (Optional)

15. Which groups do you target with your advocacy strategy? (select all that apply)
16. How long has your institution been carrying out advocacy to encourage arts research deposit?

- In the last 3 months
- In the last 6 months
- 1 year ago
- 18 months ago
- 2 years or longer ago
- We are planning to do advocacy in the future
- Other (please specify):

How long has your institution carried out advocacy prior to the launch of the repository? (Optional)

17. Have you evaluated your advocacy work e.g. by seeking feedback on workshops?

- Yes  
- No

If yes, then by what methods? (Optional) (select all that apply)

- Emailing participants for feedback
- Evaluation forms
- Noting if deposit increases after advocacy events
- Recording the number of attendees at the events
- Recording the sessions either by audio or audio-visual means
- Other (please specify):
### Methods of advocacy

**18.** What methods of face-to-face advocacy do you currently use?  
(*select all that apply*)

- [ ] attendance at senior management meetings
- [ ] competitions/awards e.g. chocolate bar for the highest depositor
- [ ] external presentations e.g. conferences
- [ ] group meetings with researchers
- [ ] internal presentations e.g. to a committee or at an institutional event
- [ ] one-to-one meetings with researchers
- [ ] open-door surgery sessions
- [ ] tailored presentations to individual departments/faculties/schools
- [ ] Other (*please specify*):

**19.** What types of printed advocacy or publicity materials do you currently use?  
(*select all that apply*)

- [ ] externally circulated newsletters or publications
- [ ] flyers
- [ ] internally circulated newsletters or publications
- [ ] postcards
- [ ] posters
- [ ] roller banners
- [ ] Other (*please specify*):

**20.** What types of online communication or electronic publicity materials do you currently use for advocacy?  
(*select all that apply*)

- [ ] articles on external websites
- [ ] articles on the institutional website
- [ ] blogs
- [ ] direct emails
- [ ] external email lists
- [ ] Facebook
- [ ] FAQs
- [ ] help information within the repository
- [ ] internal group email lists
21. Out of the previous three questions, which methods of advocacy, or combination of methods, are most effective?

[ ] online handouts e.g. PDFs
[ ] online surgery
[ ] online tutorials
[ ] podcasts
[ ] RSS
[ ] screencasts
[ ] Twitter
[ ] video e.g. YouTube
[ ] Other (please specify):

22. What issues do researchers perceive as barriers to deposit?
(select all that apply)

[ ] Concerns about long-term preservation
[ ] Concerns about whether their work is research
[ ] Concerns about who validates their research
[ ] Concerns regarding clearing copyright with a publisher
[ ] Concerns regarding clearing Third Party copyrights e.g. collaborative works
[ ] Concerns regarding the use of their work by others e.g. their copyright
[ ] Suspicion of the institution's motives e.g. concerns that repository will be used for performance review
[ ] Unsure about the data required to describe the research
[ ] Unsure how to deposit complex and multi-media items e.g. websites, very large file sizes
[ ] Other (please specify):

23. Please indicate which of these issues are the most significant barriers to arts research deposit:

<table>
<thead>
<tr>
<th></th>
<th>strongly agree</th>
<th>agree</th>
<th>not sure</th>
<th>disagree</th>
<th>strongly disagree</th>
</tr>
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<tbody>
<tr>
<td>a. Concerns about long-term preservation</td>
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</table>
c. Concerns about who validates their research

Concerns regarding clearing copyright with a publisher

Concerns regarding clearing Third Party copyrights e.g. collaborative works

Concerns regarding the use of their work by others e.g. their copyright

Suspicion of the institution's motives e.g. concerns that repository will be used for performance review

Unsure about the data required to describe the research

Unsure how to deposit complex and multi-media items e.g. websites, very large file sizes

Additional information (Optional)

24. Please tell us about any concerns or issues to do with advocacy that are not covered above:  (Optional)

Contact details:

25. Contact details:

a. Full name:

b. Institution/Organisation:

c. Email:

26. Contact preferences:  (Optional)

Do not contact me.

Please contact me to follow-up on my feedback.

Other (please specify):